

ODP-0-664
22 MAY 1980

MEMORANDUM FOR: Deputy Director of Development
and Engineering

FROM: Bruce T. Johnson
Director of Data Processing

STATINTL SUBJECT: Establishment of Rotational Position -
[REDACTED]

REFERENCE: OD&E 0054-80

STATINTL
STATINTL
STATINTL

1. The Office of Data Processing is pleased to nominate
[REDACTED] a GS-13 Computer Systems Analyst-Programmer,
as a replacement for [REDACTED]

2. Attached are [REDACTED] Official Personnel File and an
ODP Assignment Agreement. If you concur with this assignment,
please endorse the attached Assignment Agreement and return it to
me, along with a completed Request for Personnel Action (Form 1152)
for my concurrence.

/s/ Bruce T. Johnson

Bruce T. Johnson

Attachments: a/s

STATINTL

ODP ADMIN, [REDACTED] cw/05/20/80

DISTRIBUTION:

- Orig & 1 - Addressee
- 2 - O/D/ODP
- 1 - ODP Admin
- 1 - ODP Registry

~~SECRET~~

ODP # 0-601

OD&E-0454-80

6 May 1980

MEMORANDUM FOR: Director of Communications
Director of Data Processing

INFORMATION : Director of Logistics

FROM : Bernard Lubarsky
Director of Development and Engineering

Barry Kelly
Director of SIGINT Operations

SUBJECT : Staffing Coverage Requirements for
Communications and Computer Services
at the [REDACTED] (C)

25X1A

1. Representatives of our respective staffs have met on several occasions to discuss the communication and computer services required at the [REDACTED] upon the relocation of OD&E and OSO. They have concluded that the coverage necessary is as summarized below. Members of your staffs are knowledgeable of the specifics.

a. OC Support to OD&E and OSO. Sixteen (16) hours daily, Monday through Friday; eight (8) hours on Saturday.

b. ODP Support to OD&E. On demand, ranging from nil to 24-hour coverage on any given day. On an annual basis, the requirement is estimated at an average of fourteen (14) hours per day, seven (7) days a week.

c. ODP Support to OSO. The coverage for OD&E would normally satisfy OSO requirements. However, special activity periods requiring full 24-hour coverage, independent of the OD&E requirement, may occur with only a few hours notice. (S)

25X1A

DERIVATIVE ONLY 462576
DECLASSIFIED BY 30 Apr 2000
DERIVED FROM A9c(2.1)

~~SECRET~~

SUBJECT: Staffing Coverage Requirements for Communications
and Computer Services at the [REDACTED]

25X1A

2. The coverage requirements are based upon the following combined operational needs of OD&E and OSO.

a. OC processing via CDS of an average of 850 incoming and 100 outgoing narrative messages per day, including the necessary reproduction services. We understand the coverage outlined will absorb a projected 10 to 20 percent annual growth over the next five years in this narrative traffic volume. It is also understood that OC will provide and maintain communication links for all required secure voice, facsimile and data link circuitry on a 24-hours, seven (7) days per week basis.

b. OD&E has an ADP requirement to process 1.5 to 2 million lines of data per average day. This requirement is not expected to impact the OC manning at the [REDACTED] provided that:

25X1A

(1) data messages for OD&E received at DATEX are RJE'd to GC03 and then forwarded to the [REDACTED] Building via the ODP link, and

25X1A

(2) a joint ODP-OC procedure acceptable to ISSG is implemented to allow DATEX personnel to release data messages originating in GC03 into the SOCOMM net upon authorization by OD&E, [REDACTED] Building. NOTE: The alternative to the above would require an ODP tape generation capability plus a capability to send and receive data messages via SOCOMM at the [REDACTED]. Additional OC support would be required, on an on-demand basis, ranging from nil to 24-hour coverage on any given day. This requirement is estimated at an average of fourteen (14) hours per day, seven (7) days a week on an annual basis.

25X1A

25X1A

c. For OSO, the ADP requirements will be largely project dependent and will fluctuate accordingly. Special periods of high operational activity will require ready access during non-duty hours to the standard Agency computer terminal, line printer, graphics display and hard copy output facilities. (S)

~~SECRET~~

~~SECRET~~

SUBJECT: Staffing Coverage Requirements for Communications
and Computer Services at the [REDACTED]

25X1A

3. The coverage requirements are also based upon the assumption that although the Office of SIGINT Operations Center (OSOC) may remain physically located in the Headquarters Building, its assets will be available to senior OSO officers via a dedicated facsimile link and/or patchable pony circuit(s) as required to meet operational imperatives. Additionally, dedicated facsimile links will also be required to service DDO, [REDACTED] liaison requirements. (S)

4. The magnitude of the OD&E and OSO secure voice requirements will necessitate that the expanded capability of the new Headquarters Secure Telephone Switch (HSTS) be available prior to the relocation to the [REDACTED]. It is requested that we be kept advised of the projected completion date of the HSTS capability vis-a-vis the building occupancy date. (S)

25X1A

25X1A

[Handwritten signature]



☐ UNCLASSIFIED☐ INTERNAL
USE ONLY☐ CONFIDENTIAL☒ SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

D/OD&E
6B00 Hqs.D/OSO
7B44 Hqs.

EXTENSION

NO.

DATE 6 May 1980

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/ODP
2D0105 Hqs.

read copy 5/9

J

2. EO

7 May

CS

3. DD

8 May

CS

4. EO

8 May

CS

5. DD/P

6. ILLEGIB

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM
3-42

610

USE PREVIOUS
EDITIONS☒

SECRET

☐

CONFIDENTIAL

☐INTERNAL
USE ONLY☐

UNCLASSIFIED